

FAIRGROUNDS BUILDING SUPERVISION - 2008

1. For the security of everyone's exhibits the 4-H clubs are asked to have volunteers watch the fairgrounds exhibit buildings.
2. The clubs listed on duty are the only ones scheduled to watch the buildings and we **depend** on the clubs to have their volunteers show up.
3. **Each numbered time slot represents ONE person.** Clubs may ask any leaders, parents or older youth to fill the time slots.
4. Volunteers will be assigned to a building and receive a nametag when they check in at the Craig Center Office at the beginning of their shift.
5. The volunteer's responsibilities include:
 - a. Watch the exits to the building and circulate throughout the building.
 - b. Do not allow people to take out exhibits or go into the display areas.
 - c. Be available in case of an emergency.
 - d. Remain in the assigned building until the next person arrives. If no one arrives, report that to the Craig Center Office.
 - e. Those volunteers scheduled to work until 9:30 p.m. will be asked to help close the building, which involves encouraging the public to leave the building and watching the exits until the building is totally locked.
6. Each department may have additional supervision. These people will be watching their department and be available to answer questions about that department.
7. The names of the volunteers for each club are to be turned in at the June Senior Council meeting. Please use the attached form.
8. Clubs may switch time slots, but every club **must** assist in covering the assigned time.

2008 FAIRGROUNDS BUILDING SUPERVISION SCHEDULE

TUESDAY, JULY 22:

TIME	NAME	NAME	NAME	NAME
5:30-6:30 pm	1.	2.	3.	4.
6:30-7:30 pm	5.	6.	7.	8.
7:30-8:30 pm	9.	10.	11.	12.
8:30-9:30 pm	13.	14.	15.	16.

WEDNESDAY, JULY 23:

TIME	NAME	NAME	NAME	NAME
5:30-6:30 pm	17.	18.	19.	20.
6:30-7:30 pm	21.	22.	23.	24.
7:30-8:30 pm	25.	26.	27.	28.
8:30-9:30 pm	29.	30.	31.	32.

THURSDAY, JULY 24:

TIME	NAME	NAME	NAME	NAME
5:30-6:30 pm	33.	34.	35.	36.
6:30-7:30 pm	37.	38.	39.	40.
7:30-8:30 pm	41.	42.	43.	44.
8:30-9:30 pm	45.	46.	47.	48.

FRIDAY, JULY 25:

TIME	NAME	NAME	NAME	NAME
5:30-6:30 pm	49.	50.	51.	52.
6:30-7:30 pm	53.	54.	55.	56.
7:30-8:30 pm	57.	58.	59.	60.
8:30-9:30 pm	61.	62.	63.	64.

(continued)

SATURDAY, JULY 26:

TIME	NAME	NAME	NAME	NAME
1:30-2:30 pm	65.	66.	67.	68.
2:30-3:30 pm	69.	70.	71.	72.
3:30-4:30 pm	73.	74.	75.	76.
4:30-5:30 pm	77.	78.	79.	80.
5:30-6:30 p.m	81.	82.	83.	84.
6:30-7:30 pm	85.	86.	87.	88.
7:30-8:30 pm	89.	90.	91.	92.
8:30-9:30 pm	93.	94.	95.	96.

SUNDAY, JULY 27:

TIME	NAME	NAME	NAME	NAME
1:00-2:00 pm	97.	98.	99.	100.
2:00-3:00 pm	101.	102.	103.	104.
3:00-4:00 pm	105.	106.	107.	108.
4:00-5:00 pm	109.	110.	111.	112.
5:00-6:00 pm	113.	114.	115.	116.

Clubs must provide **ONE** person for each numbered slot, according to the following schedule:

Fulton: #1.- 6.	Avon: #41.-43.	Rock Valley: #82.-84.
Badger: #7.- 12.	Evansville: #44.-48.	LaPrairie: #85.-89.
B. Bulldogs: #13.-16.	Plymouth: #49.-53.	Eagles: #90.-92.
Consolidated: #17.-21.	Edg.-Leyden: #54.-56.	Janes. Trail.: #93.-96.
Center: #22.-24.	Porter: #57.-60.	N. Beloit: #97.-100.
Clinton: #25.-28.	Turtle: #61.-64.	Magnolia: #101.-106.
Spr. Valley: #29.-32.	Bradford: #65.-70.	New Rock: #107.-109.
Johnstown: #33.-35.	Milton: #71.-76.	Rock: #110.-112.
N. Pioneers: #36.-40.	Harmony: #77.-81.	Lima: #113.-116.

Formula used to determine number of time slots:

24 or fewer members = 3 time slots
 25 to 50 members = 4 time slots
 51 to 99 members = 5 time slots
 100 or more members = 6 time slots